

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
RUMSON, NEW JERSEY 07760**

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**Regular Meeting  
September 10, 2024  
Rumson-Fair Haven Regional High School Learning Commons  
6:30 p.m.  
AGENDA**

*"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."*

**1. Call to Order**

**2. Salute the Flag**

**3. Statement of Compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

**4. Roll Call**

Mr. Grant		Mrs. Kiley		Mr. Page	
Mrs. Halcrow		Mrs. McCabe		Mrs. Thompson	
Mrs. Hickey		Mrs. McGinty		Mrs. Whitehouse	

**5. Welcome of Visitors**

**6. Communications**

**7. Board Reports**

- ❖ Education - Mrs. Thompson - September 4, 2024
- ❖ Superintendent's Report

**8. Special Recognition**

**9. Public Comment on Agenda Items**

## **10. ACTION ITEMS**

### **Approve Board Meeting Minutes**

1. Recommend Board approval of the following meeting minutes:
  - a. August 26, 2024 Special Meeting Minutes
  - b. August 26, 2024 Executive Session Meeting Minutes
  - c. August 27, 2024 Regular Meeting Minutes
  - d. August 27, 2024 Executive Session Meeting Minutes

## **2. Approve District and Board Goals for 2024-2025 SY**

### **2024/2025 DISTRICT GOALS**

**Goal 1:** Provide resources, increased mentorship and support to continue the tradition of attracting and retaining high-level professional teachers and staff, and to develop and support aspiring leaders who are committed to the success of every student and to excellence in education at RFH, and to acknowledge the extraordinary efforts of the teachers and staff.

**Goal 2:** Assess and refine the implementation of block schedule in year two. Provide resources, increased mentoring and engagement to support best practices for instruction and learning that inspires all learners and encourages critical thinking, collaboration, creativity, and innovation through enhanced teacher student relationships and interactive lessons that increase student engagement, while continuing to foster a holistic educational environment allowing students to fully immerse themselves in the diverse offerings of clubs and activities. Monitor and assess student growth through data-driven decision making.

**Goal 3:** Evaluate, implement and update the 2021-2025 RFH Strategic Plan. The Strategic Plan Stakeholder Committee will assess and analyze the implementation of the Strategic Plan and share with all stakeholders a report of progress, measurement of successes and a timeline for completion of items outstanding.

## **2024/2025 BOARD GOALS**

### **MONITOR AND UPDATE STRATEGIC PLAN**

1. The Board will continue to provide support and resources to ensure the implementation of the Strategic plan.
2. Monitor the Strategic plan on a quarterly as well as yearly basis beginning in November 2024, February 2025, April 2025 and July 2025:
  - To ensure the strategic priorities are updated and aligned with district goals and board committee goals and make any necessary adjustments through the appropriate board committee(s) in collaboration with the Administration.
  - Together with the Administration, update and evaluate the Strategic plan.

### **BOARD RESPONSIBILITIES**

3. The Board, in collaboration with the Administration, will continue to work to increase committee effectiveness, transparency, and communication by:
  - Specifically reviewing/defining each committee's purpose and charge;
  - By November 2024, define annual committee goals that align with and support District goals and the Strategic Plan.

### **BOARD PROFESSIONAL DEVELOPMENT**

4. The Board in collaboration with the Administration will plan 2 full Board workshops. Individual Board members will attend 2 programs, seminars or workshops conducted by NJSBA. Board members will plan to report out on any seminars or workshops attended to the full board.

### **BOARD ANNUAL PLANNING**

5. Establish Board annual planning schedule in December 2024.

## **PERSONNEL**

### **The Acting Superintendent recommends personnel items #3 through #9**

#### **3. Approval of Interim Superintendent**

Recommend Board approval of Dr. Peter Righi as the Interim Superintendent beginning on or after September 11, 2024 through June 30, 2025 at \$750 per diem, pending criminal history approval.

**4. Approval of Paraprofessional**

Recommend Board approval for Tracy Cornette, Paraprofessional, to provide support to a student for 4.5 hours on August 27, 2024 at \$20.97 per hour.

**5. Approval of Mentors for New Faculty Members**

Recommend Board approval of the following mentors for new faculty:

No.	New Teacher	Mentor	Mentor Stipend
1.	Lucrecia Esposito (CE)	Alexander Componile	\$1,000.00

**6. Approval of Additional Hours for Assistant Athletic Director**

Recommend Board approval of an additional 10 hours for Kimberly Pierson as the Assistant Athletic Director during the months of July and August 2024 at \$41.00 per hour.

**7. Approval to Amend Start Date**

Recommend Board approval to amend the start date for Krista Portelli from October 28, 2024 or sooner to August 28, 2024.

**Additional Assignments**

**8. Approval of Detention Monitor for the 2024- 2025 School Year**

Recommend Board approval of the following detention monitor for the 2024 - 2025 school year at a rate of \$25.00 per hour, on an as needed basis:

NO.	NAME	ASSIGNMENT
1.	Alyssa Schulte	After School Detention

**Leaves of Absence**

**9. Approval of Leave of Absence**

Recommend Board approval of the following leave of absence

NO.	EMPLOYEE	LEAVE OF ABSENCE DATES
1.	5127	<u>FMLA</u> October 15 - On or about October 25, 2024 <u>Return Date</u> Approximately October 28, 2024* <i>*pending physician's recommendation</i>

## **FINANCE**

### **The Acting Superintendent recommends finance items #10-14**

#### **Board Secretary's Monthly Certification - June 2024**

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Sean S. Cranston*

#### **10. Approval of Bill List**

Recommend Board approval of the following bill lists dated **September 6 , 2024**:

General Fund	\$ 140,951.10
Special Revenue Fund	\$ 11,335.46
Capital Projects Fund	\$ 283.90
Food Services Fund	\$ 27,917.02
<b>Total</b>	<b>\$ 180,487.48</b>
Payroll 08-30-24	\$ 201,456.80
<b>Total Expenditures</b>	<b>\$ 381,944.28</b>

#### **11. Approve Board Secretary's Report – June 2024**

Recommend Board approval of the Board Secretary's report for **June 30, 2024**.

#### **12. Approve Panda LLC, Cash Reconciliation Report– June 2024**

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **June 30, 2024**.

**13. Approval of Attendance at Professional Conferences and or Workshops:**

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
9/26/24 - 9/27/24	Jessica Olszewski	The Art of Transformational Coaching	\$1,195	\$110	Hoboken, NJ
9/26/24 - 9/27/24	Yanell Maglione	The Art of Transformational Coaching	\$1,195	\$110	Hoboken, NJ
10/1/24	Meredith Brow	Threat Assessment Record Keeping	\$0	\$17	Freehold, NJ
10/1/24 12/3/24 2/4/25 4/1/25	Steve Sarles	Monmouth County Principal Association Workshops	\$0	\$75	Freehold, NJ
10/15/24 - 10/16/24	Patt Giblin	ETC Ion XE Console Training	\$300	\$190	New York, NY
9-17-24 to 9-21-24	Sean Cranston	ASBO International Convention 2024	\$1,148 (includes \$299 membership dues)	\$3,400	Nashville, TN

**14. Approve Change order to 2024 Partial Roofing Replacement**

Recommend Board approval, upon recommendation from Spiegle Architectural Group, to approve a change order to PCO-1 to re-support fallen ceiling panels in the amount of \$22,770 and PCO-2 to replace unforeseen damaged roof deck and supporting structure in the amount of \$54,251.25 to the contract with Northeast Roof Maintenance, Inc. for the Partial Roofing Replacement project at Rumson-Fair Haven Regional High School. There was an allowance of \$25,000 built into the contract resulting in a net change of \$52, 021.25. This change order amends the total contract price from \$1,078,000 to \$1,130,021.25.

## **EDUCATION**

### **The superintendent recommends education items #15-18**

#### **15. Approval of Field Trip Request(s) for the 2023-2024 School Year as listed**

Recommend Board approval of the following field trip request(s) for the 2023-2024 school year:

<b>DATE</b>	<b>DESTINATION</b>	<b>CLUB/CLASS</b>	<b>ADVISOR/ CHAPERONES</b>
September 11	Howell High School	Athletics	Chris Lanzalotto
October 11, November 15, December 13, January 24, February 21, March 28, April 11	Red Bank Primary	Storytelling Club	Justin Langlois
April 4	The Gramercy at Lakeside Manor, Hazlet	Junior Class	Alyssa Schulte *Chaperones TBD

*\*Chaperones will be approved at a later date.*

#### **16. Approval of Fundraising Request(s) for the 2023-2024 School Year as listed**

Recommend board approve the following fundraising request(s) for the 2023-2024 school year:

<b>DATE</b>	<b>CLUB/PROGRAM</b>	<b>ADVISOR(S)</b>	<b>ACTIVITY</b>
September 17	Class of 2025	Tara Flynn	Chipotle Dine to Donate
October 15 - 30	Class of 2025	Tara Flynn	Thanksgiving Pie Sale
October April	Class of 2027	Michael Haughwout Jessica Mentzel	Class Gear Sale
2024 - 2025 School Year	Class of 2027	Michael Haughwout Jessica Mentzel	Dine to Donate at local restaurants
2024 - 2025 School Year	Global Women's Empowerment	Jessica Mentzel	Donation Drives for 180 Turning Lives Around
2024 - 2025 School Year	Paws & Claws	Jessica Mentzel	Bake Sales
2024 - 2025 School Year	Paws & Claws	Jessica Mentzel	Donation Drives for Monmouth County SPCA

### **17. Approval of Curricula**

Recommend Board approval of the following curricula:

- *AP Physics 1 & 2*
- *AP Calculus BC*
- *English I Honors*
- *U.S. History I Honors*
- *Introduction to Business*
- *Jazz Band Honors*
- *Integrated Physical Education*

### **18. Approval of Delayed Opening**

Recommend approval of a 10:30 a.m. delayed opening on Wednesday, October 23, 2024 for students in grades 9 and 12 for PSAT Testing.

11. Motion to Approve Recommendations

12. Approval Vote

13. Discussion Items

14. Public Comment - Any School Related Topic

15. Executive Session

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on September 10, 2024 to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:



ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN  
THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent's Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

**Communicating With the Board of Education**

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.